



SCOTTSDALE COUNTRY  
DAY SCHOOL

## Parent/Guardian Visitation Policy

In accordance with Arizona law H.B. 2025, parents of enrolled or parents wishing to enroll their student may request to visit, tour, or observe SCDS classrooms, subject to the following parameters:

- All campus visit requests must be received via email to [office@scdsaz.com](mailto:office@scdsaz.com) at least 72 business hours in advance of proposed visit.
- Campus visit requests will be reviewed and approved by the administrative staff unless they threaten to interfere with the physical, intellectual, social, or emotional health and/or safety of students and staff.
- During any approved campus visit, parents will be subject to all SCDS health and safety policies.
- Classroom visits are limited to one person with a maximum of 30 minutes per teacher, per visit.
- Enrolled parents may only observe classrooms while their child is in attendance in that class.
- Parents wishing to enroll their student must have an application on file with SCDS.
- All visitors will be required to be accompanied at all times by a current staff member and seated in a designated area of the classroom.
- SCDS reserves the right to decline the request during state testing, other testing periods, or at other times that would clearly interfere with educational instruction or disrupt the educational environment.
- SCDS reserves the right to decline the request to visitors who have demonstrated a failure to abide by SCDS school policies including any parental behavior that constitutes harassment, bullying, verbal, written, or physical abuse of staff or students.
- Parents may not interfere with instruction, interrupt the teacher, or distract from the instructional environment, nor may parents help their child with schoolwork unless specifically allowed by the administrative staff.
- Parents who disregard SCDS policy while on school grounds will be asked to leave the campus and may be prohibited from future campus visits.
- A follow-up email or meeting should be requested to answer any questions or concerns during the visit. Questions/comments during the visit will take the teacher's focus off of the students.
- For security reasons, visitors are required to check-in at the school office.
- Out of respect for the teaching environment, siblings or children are not permitted in the classrooms during visits.
- Use of electronic devices and recording are prohibited while in the classroom.