



Scottsdale Country Day School

Minutes of Meeting of the Board of Directors

October 3, 2017 - 4:00 p.m.

10460 North 56th Street, Scottsdale AZ 85253

Office of Steve Prahcharov

1. Call to order

The Meeting of the SCDS Board of Directors was called to order at 4:03 p.m. by Board of Director Kathy Prahcharov.

2. Roll Call

Kathy Prahcharov took roll call with the following board members present: Steve Prahcharov, Kathy Prahcharov, Mary Alpaugh (telephonically). Robert Hill (telephonically). Members of the public included Claudina Douglas and Stephanie Gonzales from ADI Services.

3. Approval of Agenda

Steve Prahcharov moved to approve the agenda of the Board of Directors; seconded by Mary Alpaugh. The motion passed unanimously.

4. Approval of Minutes

Steve Prahcharov moved to approve the minutes for the August 22, 2017 meeting of the Board of Directors; seconded by Mary Alpaugh. The motion passed unanimously.

5. Limited Call to Public

There were no items discussed by the members of the public present.

6. President Report

a. Robert Hill fingerprint card

Kathy Prahcharov reported that Robert Hill's fingerprint clearance card renewal was valid. Report stands as is, no vote necessary.

7. Headmasters Report

a. FSY18 enrollment update

Total 170- KG 38, 1st-38, 2nd – 20, 3rd- 20, 4th – 20, 5th - 17, 6/7th – 17

Steve Prahcharov reported that SCDS enrollment for FSY18 was at 170 students plus one new student starting this week. During discussion, Robert Hill inquired as to how much the school received per student. Claudina stated \$6,300 with half for KG students. Steve Prahcharov noted that the budget is based on 172 students, one student off as of today. Report stands as is, no vote necessary.

8. Financial Report

a. Notice of purchase

Kathy Prahcharov reported that \$12,162.33 in purchase authorization were made for uniforms and technology. Report stands as is, no vote necessary.

9. Discussion and Action Items

a. Revised FSY18 Budget

Kathy Prahcharov motioned to approve the revised FSY18 budget. During discussion, Steve Prahcharov and Claudina Douglas stated original budget was for 175 students, 155 with KG half. The revised budget was based on 172, 152 with KG. Claudina Douglas stated that the state revenue of \$6968 per student including results based funding. Steve Prahcharov noted that the date to receive Prop 123 money had not yet been announced, therefor, the final revenue can not yet be calculated with total accuracy. During reconciliation state may adjust around \$15,000. Robert Hill stated he would like to see a one page comparison P&L for a clear/quick snapshot of moneys. Claudina Douglas stated that



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ADI would provide the report. Steve moved the recommendation which was seconded by Mary Alpaugh. The motion passed unanimously.

b. AFR FSY17

Kathy Prahcharov motioned to approve the AFR for FSY17. During discussion, Robert Hill asked if income and revenue was almost even. Steve Prahcharov confirmed. Robert Hill moved to approve the recommendation which was seconded by Mary Alpaugh. The motion passed unanimously.

c. 301 Performance Pay Plan Checklist

Steve Prahcharov motioned to approve the 301 performance pay plan checklist. Mary Alpaugh moved to approve the recommendation which was seconded by Robert Hill. The motion passed unanimously.

d. New Hire Teacher Contract

i. Jordann Sanchez

Steve Prahcharov motioned to approve the contract for Jordann Sanchez. During discussion Steve Prahcharov stated that Mrs. Sanchez would be a fantastic addition to the team. Mary Alpaugh inquired from where the candidate found the posting and Steve Prahcharov stated Indeed. Mary Alpaugh moved to approve the recommendation which was seconded by Kathy Prahcharov. The motion passed unanimously.

e. FSY19 Enrollment schedule policy

December 1, 2017 - December 31, 2017: Current SCDS students and new student sibling application enrollment period.

December 1, 2017 - December 31, 2017: New application open enrollment period.

January 10, 2018: Offer of acceptance announced for all applications submitted during the open enrollment period.

January 17, 2018: Acceptance of offer deadline, including submission of checklist items and Student Account payment due to confirm enrollment.

Kathy Prahcharov motioned to approve the FSY19 enrollment schedule policy. There was no discussion. Mary Alpaugh moved to approve the recommendation which was seconded by Robert Hill. The motion passed unanimously.

10. Announcements/Adjournment

a. Scheduled board meeting date December 13, 2017 at 4 p.m.

Kathy Prahcharov reported that the date on the agenda for the next meeting indicated December 13, 2017 when the actual regularly scheduled date is December 12th. Kathy Prahcharov recommended that the Dec. 12th date be approved. Steve Prahcharov motioned to approve the recommended date which was seconded by Mary Alpaugh. Motion passed unanimously.

b. Kathy & Robert 4:27pm

Kathy Prahcharov moved to adjourn the meeting; which was seconded by Steve Prahcharov. Motion passed unanimously. The meeting was adjourned at 4:39 p.m.

Minutes prepared by:

Kathy Prahcharov

Date Posted: __10/05/17__ Time Posted: __10:00am__

Posted By: Kathy Prahcharov, Director of Operations, SCDS