



Scottsdale Country Day School

Minutes of Meeting of the Board of Directors
September 12, 2022 - 9:00 a.m.
 10460 North 56th Street, Scottsdale AZ 85253
 Office of Steve Prahcharov

Members Present- Steve Prahcharov- President Kathy Prahcharov Robert Hill (joined telephonically) Mary Alpaugh (joined telephonically) Meeting began at 9:00 a.m.	Members Absent-										
1. Call meeting to order 2. Roll Call 3. Consent Agenda a) Approval of Agenda b) Approval of the 7.5.22 Meeting Minutes 4. Limited Call to Public	Kathy Prahcharov called the meeting to order. Kathy Prahcharov called roll and confirmed a quorum. <p style="text-align: center;">MOTION</p> Steve Prahcharov made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the agenda of the Board of Directors and Board minutes from the 7.5.22 meeting; seconded by Robert Hill. There was no discussion. Motion Passed <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Members Voted Yes</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> <tr> <td>Kathy Prahcharov</td> <td></td> </tr> <tr> <td>Robert Hill</td> <td></td> </tr> <tr> <td>Mary Alpaugh</td> <td></td> </tr> </table> There were no members of the public.	Members Voted Yes	Members Voted No	Steve Prahcharov		Kathy Prahcharov		Robert Hill		Mary Alpaugh	
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5. Headmaster Report a) Enrollment FSY23 b) New Field 6. Financial Report a) P&L FSY22 b) P&L FSY23 c) Audit FSY22	Kathy Prahcharov reported that there are 113 enrolled students. There were 19 students from FSY22 that graduated in 6/7/8 grades and 6 sibling withdrawals of graduated students for FSY23. SCDS is marketing to preschools in the area and on social/print media. Report stands as is, no vote necessary. Steve Prahcharov reported that the land on Shea/56 th is being sold by CBI. The adjacent land will be developed for SCDS field use. Report stands as is, no vote necessary. Kathy Prahcharov offered to answer any questions regarding the accounting reports. Steve Prahcharov commented that revised budget for FSY23 will require around \$95K additional fund to balance budget. Projected ERC grant will produce a positive year end without using FSY22 surplus. Kathy commented on a positive draft audit report for FSY22. Report stands as is, no vote necessary.										



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7. Discussion and Action Items	MOTION										
a) Audit compliance questionnaire acceptance- roll call	<p>Kathy Prahcharov made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the audit compliance questionnaire; seconded by Robert Hill.</p> <p>No discussion.</p> <p>Motion Passed</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Members Voted Yes by roll call</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Mary Alpaugh</td> <td></td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> <tr> <td>Robert Hill</td> <td></td> </tr> <tr> <td>Kathy Prahcharov</td> <td></td> </tr> </table>	Members Voted Yes by roll call	Members Voted No	Mary Alpaugh		Steve Prahcharov		Robert Hill		Kathy Prahcharov	
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b) Contract – Ashley Feble	<p style="text-align: center;">MOTION</p> <p>Kathy Prahcharov made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the contract for Ashley Feble; seconded by Steve Prahcharov.</p> <p>No discussion.</p> <p>Motion Passed</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Members Voted Yes</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> <tr> <td>Robert Hill</td> <td></td> </tr> <tr> <td>Mary Alpaugh</td> <td></td> </tr> <tr> <td>Kathy Prahcharov</td> <td></td> </tr> </table>	Members Voted Yes	Members Voted No	Steve Prahcharov		Robert Hill		Mary Alpaugh		Kathy Prahcharov	
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c) Employee Retention Credit	<p style="text-align: center;">MOTION</p> <p>Steve Prahcharov made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the Employee Retention Credit; seconded by Robert Hill. During discussion, Steve commented that this was a one-time grant of around \$206K for FSY20 and FSY21.</p> <p>No further discussion.</p> <p>Motion Passed</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Members Voted Yes</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> <tr> <td>Robert Hill</td> <td></td> </tr> <tr> <td>Mary Alpaugh</td> <td></td> </tr> <tr> <td>Kathy Prahcharov</td> <td></td> </tr> </table>	Members Voted Yes	Members Voted No	Steve Prahcharov		Robert Hill		Mary Alpaugh		Kathy Prahcharov	
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d) Employee Retention Bonus	<p style="text-align: center;">MOTION</p> <p>Kathy Prahcharov made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the Employee Retention Bonus; seconded by Steve Prahcharov. During discussion, Steve commented that the 100 day in-person grant awarded \$18K which would provide a \$2,500 per classroom teaching staff bonus which would be dispersed in the Sept. 22nd payroll.</p> <p>No further discussion.</p> <p>Motion Passed</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Members Voted Yes</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> </table>	Members Voted Yes	Members Voted No	Steve Prahcharov							
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<p>e) Consent Agenda</p> <ul style="list-style-type: none"> • KG entrance test • Enrollment schedule FSY24 • Grades served K-7 FSY24, K-8 FSY25 • Parent/Student Handbook FSY23 • Declaration of curriculum aligned to standards 	<p>Robert Hill Mary Alpaugh Kathy Prahcharov</p> <p style="text-align: center;">MOTION</p> <p>Steve Prahcharov made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the Consent Agenda; seconded by Mary Alpaugh. During discussion, Steve Prahcharov commented that the 6th grade class parents have expressed wanting to continue for 7/8 grade at SCDS. With 18 students in 6th grade FSY23 this would allow for a standalone class while serving K-7 for FSY24 and K-8 for FSY25. Robert Hill inquired about the expenses vs. revenue for serving those grades. Steve commented that grade expenses averaged 60% of the revenue dependent on student enrollment for a standalone grade classroom. Robert Hill suggested creating a forecasted budget without one-time grants to determine baseline enrollment for a balanced budget. Steve commented that he would work with ADI on the forecasted budget.</p> <p>No further discussion.</p> <p>Motion Passed</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Members Voted Yes</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> <tr> <td>Robert Hill</td> <td></td> </tr> <tr> <td>Mary Alpaugh</td> <td></td> </tr> <tr> <td>Kathy Prahcharov</td> <td></td> </tr> </table>	Members Voted Yes	Members Voted No	Steve Prahcharov		Robert Hill		Mary Alpaugh		Kathy Prahcharov	
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<p>8. Announcements/Adjournment</p> <p>a) Announcements- Board of Directors meeting October 3, 2022 at 9:00 a.m.</p> <p>b) Adjournment</p> <p>Meeting adjourned at approximately 9:29am.</p>	<p style="text-align: center;">MOTION</p> <p>Kathy Prahcharov made the following motion: I move to adjourn the meeting of the board of director; seconded by Mary Alpaugh.</p> <p>No discussion.</p> <p>Motion Passed</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Members Voted Yes</td> <td style="width: 50%;">Members Voted No</td> </tr> <tr> <td>Steve Prahcharov</td> <td></td> </tr> <tr> <td>Kathy Prahcharov</td> <td></td> </tr> <tr> <td>Robert Hill</td> <td></td> </tr> <tr> <td>Mary Alpaugh</td> <td></td> </tr> </table>	Members Voted Yes	Members Voted No	Steve Prahcharov		Kathy Prahcharov		Robert Hill		Mary Alpaugh	
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A complete copy of this Meeting Notice, Agenda, and Minutes are posted on the Scottsdale Country Day School website: www.scdsaz.com and at: Scottsdale Country Day School's Administration Building, 10460 N. 56th Street, Scottsdale Arizona 85253.

Date Posted: Wednesday, September 14, 2022 Time Posted: 9:00am

Posted By: Kathy Prahcharov, Director of Operations, SCDS