



SCOTTSDALE COUNTRY
DAY SCHOOL

SCHOOL GOVERNING BOARD MEETING MINUTES

April 23, 2014

- 1) Call to Order – Steve Prahcharov called the meeting to order at 3:45 p.m.

Members in Attendance

Steve Prahcharov, Katherine Prahcharov, and Dr. Heidi Ungar

Members Not in Attendance

Mary Alpaugh

Robert Hill

Members of the Public in Attendance

NONE

Roll Call – Katherine Prahcharov, Steve Prahcharov, and Heidi Ungar all present.

- 2) Limited Call to Public – NONE

- 3) President's Report

- a. Procurement policy- Steve Prahcharov explained that SCDS had been advised by its accounting company to address and approve the following policy.

Scottsdale Country Day School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Scottsdale Country Day School shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Scottsdale Country Day School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.



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Kathy Prahcharov made a motion to approve the generally accepted accounting principles recommendation by Steve Prahcharov and was seconded by Dr. Heidi Ungar. A vote was taken with Steve Prahcharov voting “Aye”, Katherine Prahcharov voting “Aye”, and Heidi Ungar voting “Aye” Motion approved unanimously.

b. Procurement policy in bylaws- Steve Prahcharov recommended that the procurement policy be added to the SCDS bylaws.

Kathy Prahcharov made a motion to approve the addition of the procurement policy to the SCDS bylaws recommendation by Steve Prahcharov and was seconded by Dr. Heidi Ungar. A vote was taken with Steve Prahcharov voting “Aye”, Katherine Prahcharov voting “Aye”, and Heidi Ungar voting “Aye” Motion approved unanimously.

4) Announcements/Adjournments – There were no announcements.

Kathy Prahcharov moved to adjourn the meeting at 3:49 p.m. Dr. Heidi Ungar seconded. A vote was taken with Steve Prahcharov voting “Aye”, Katherine Prahcharov voting “Aye”, and Heidi Ungar voted “Aye”. Motion approved unanimously.